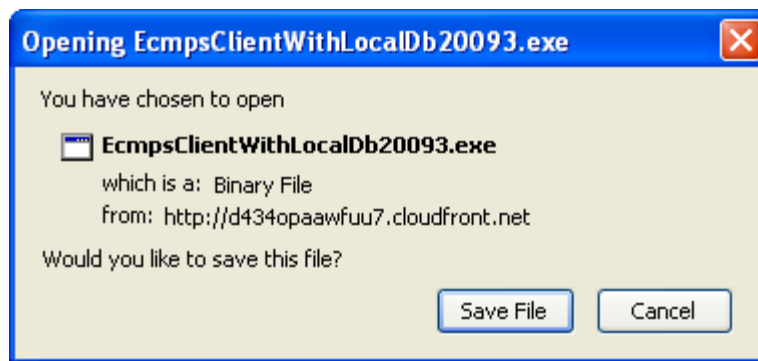


ECMPS Client Tool Installation Guide

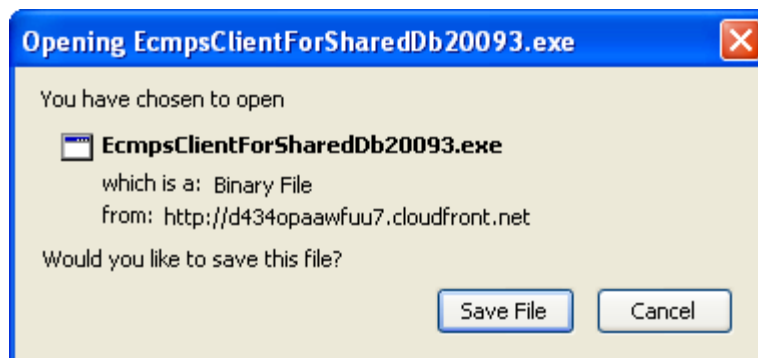
Version 1.0: 2009 Q3 Release
September 16, 2009

Before Installing: You must have Microsoft .Net 3.5 Framework installed on your computer. Refer to the ECMPS Support website for details.

Installation Step 1: On the ECMPS Support Website, navigate to the Software Downloads section and determine the type of configuration that you would like to install -- stand-alone or shared database. Follow the instructions on the web page for the type of installation you have chosen. When you click the link to download the Client Tool, you will see the following prompt to open the application. Click the "Save File" button to download the file to your desktop.



Note: If you are installing a shared database version of the Client Tool, you will see the following prompt:



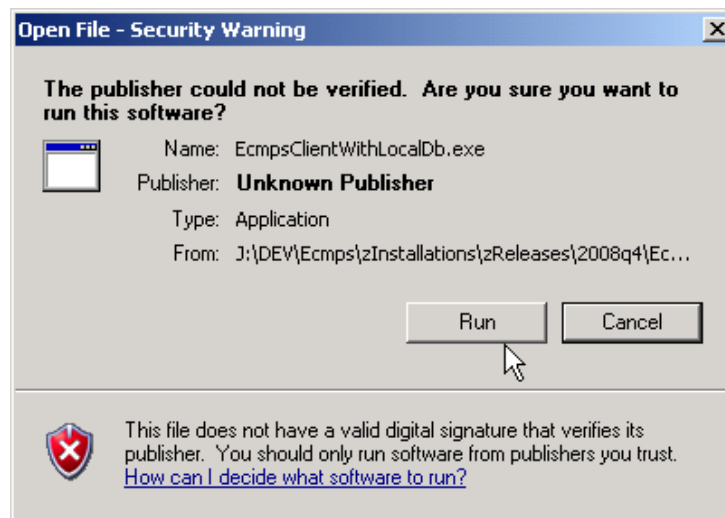
The following icon will be placed on your desktop. Double-click the icon to start the installation process.



Note: Security Warnings

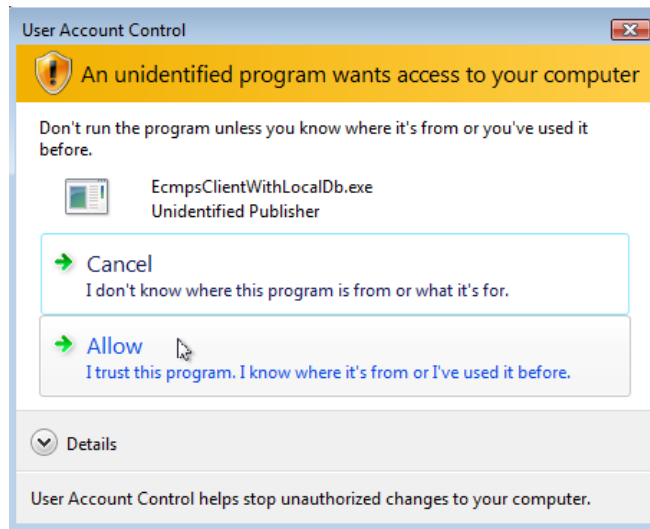
Windows Users

During installation, Windows may prompt you to allow the program to execute. Click the Run button when presented with the following screen:

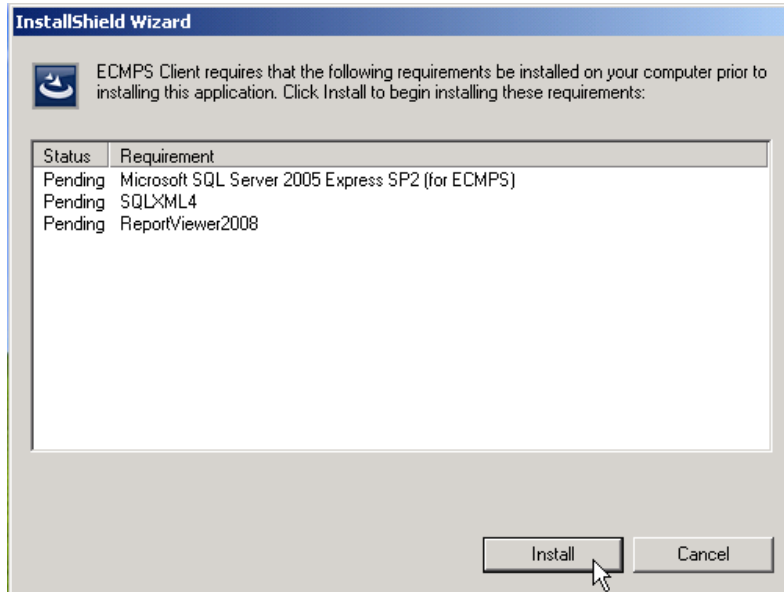


Vista Users

During installation, the Vista Account Control utility will prompt you to allow the program to execute. Click the Allow button when presented with the following screen:



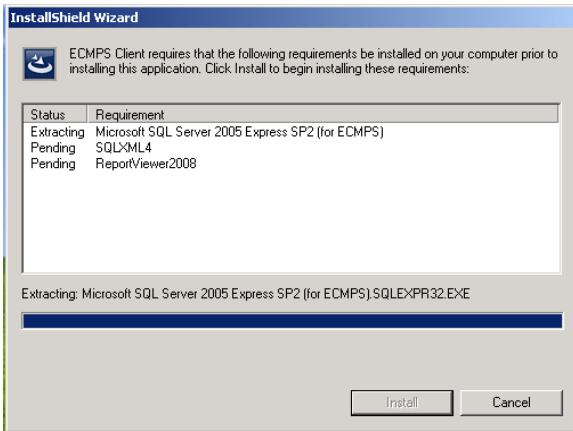
Installation Step 2: Click the Install button.



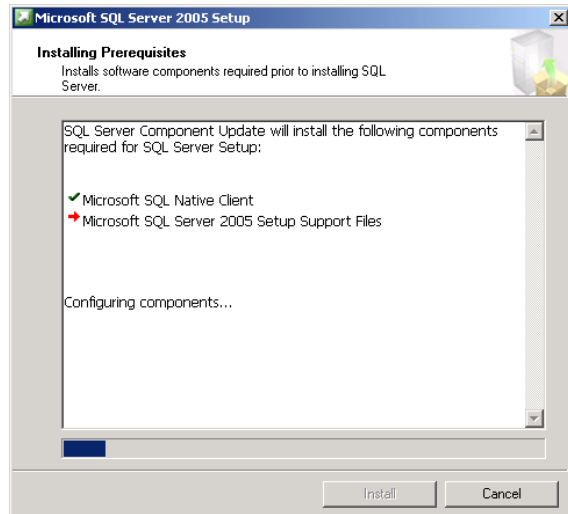
The Client Tool will begin installation of software prerequisites. You will see the following screens but will NOT be required to take any action until you get to the screen with the Next button (see Installation Step 3). These steps will take about ten minutes to complete.

Series of Screens You Will See during ECMPS Prerequisites Installation

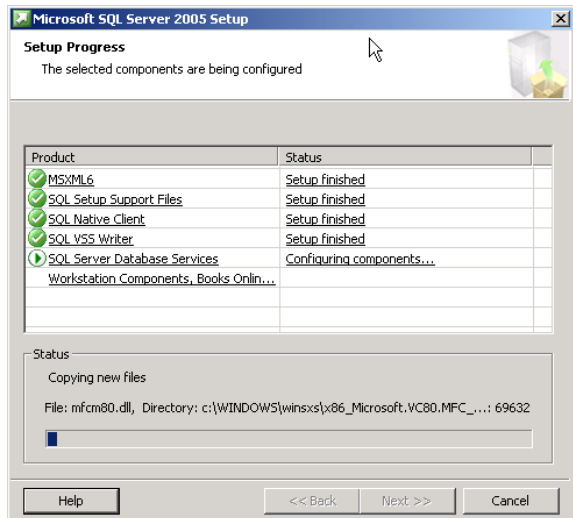
SQL Server Prerequisites Check



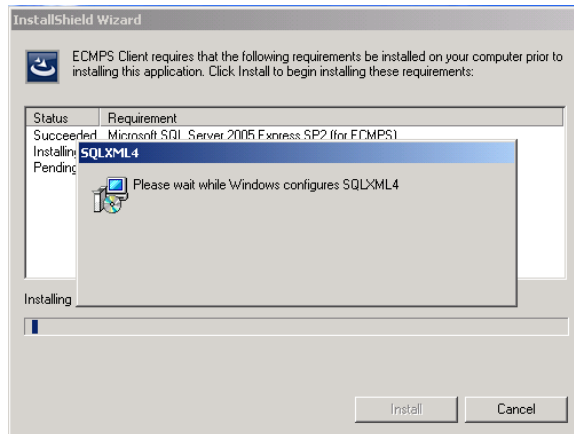
SQL Server Prerequisites Installation



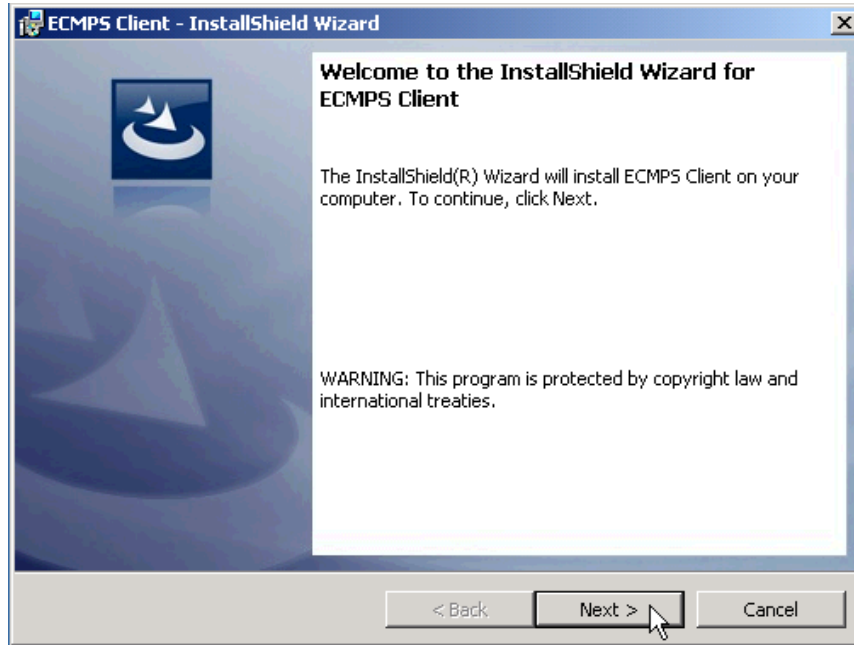
SQL Server Setup



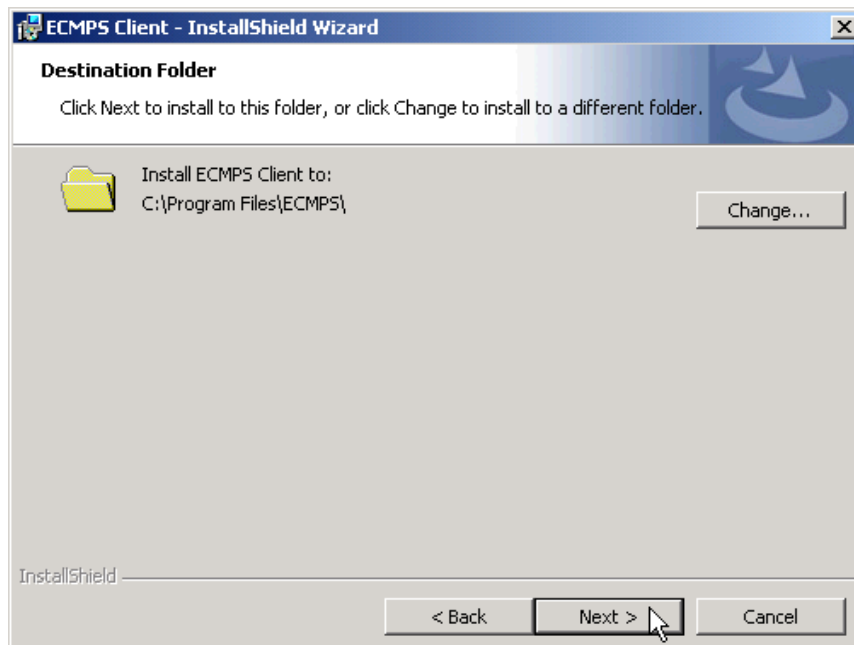
SQLXML4 Installation



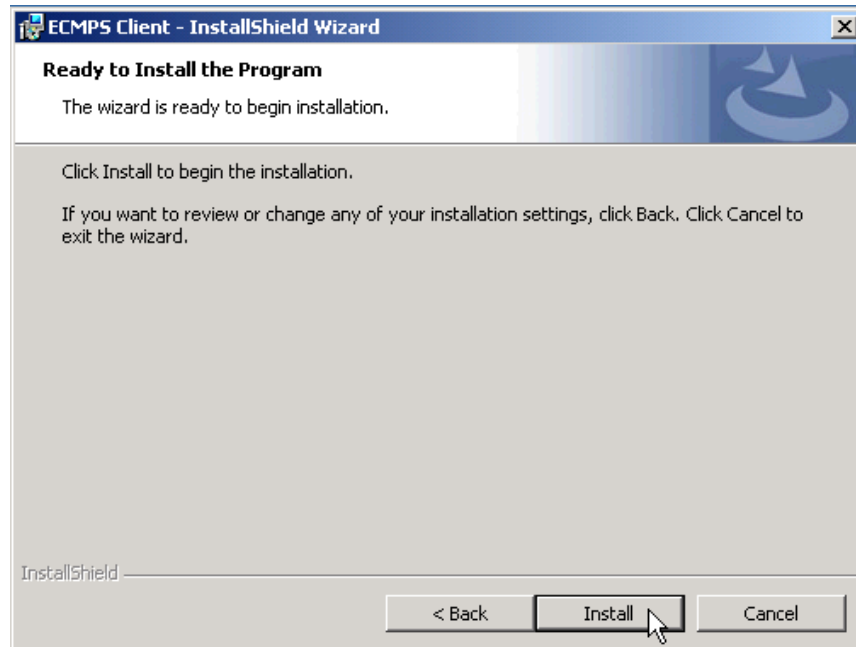
Installation Step 3: Click the Next button.



Installation Step 4: Click the Next button.

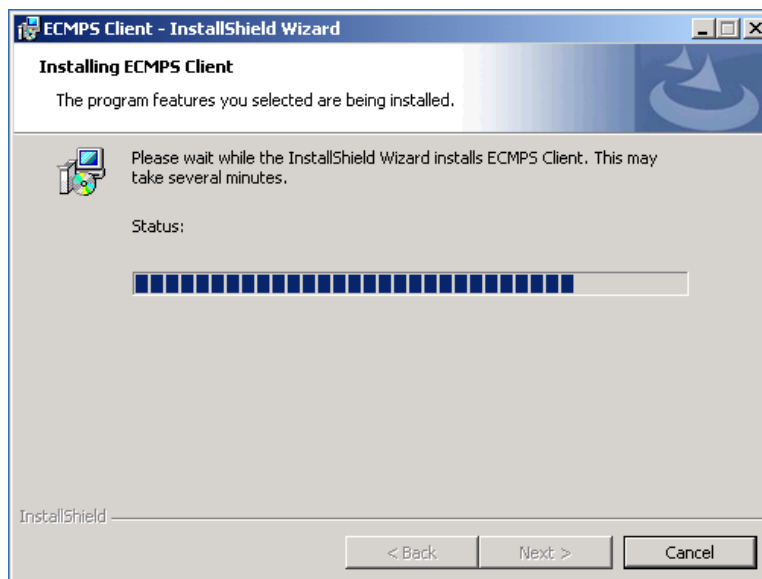


Installation Step 5: Click the Install button.

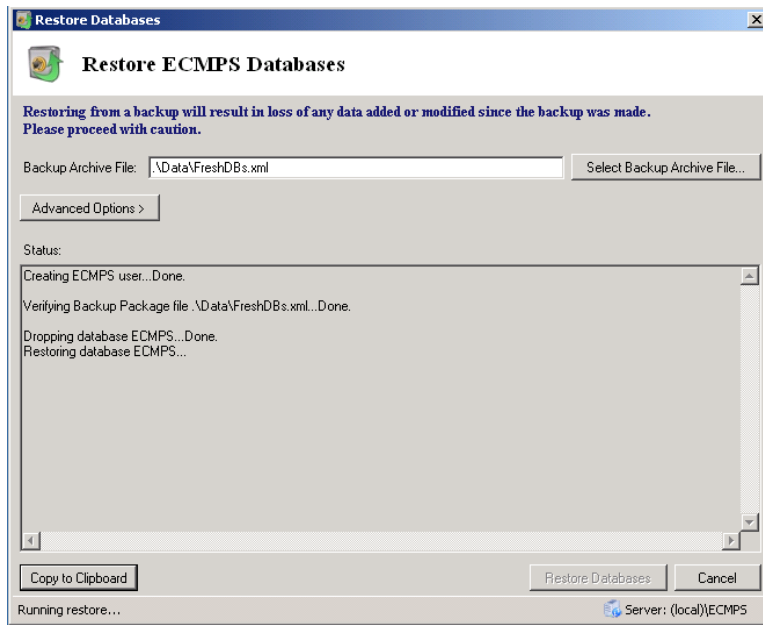


You will see the following screens but will NOT need to take any action. These steps may take up to five minutes to complete.

Installing ECMPS Client Screen

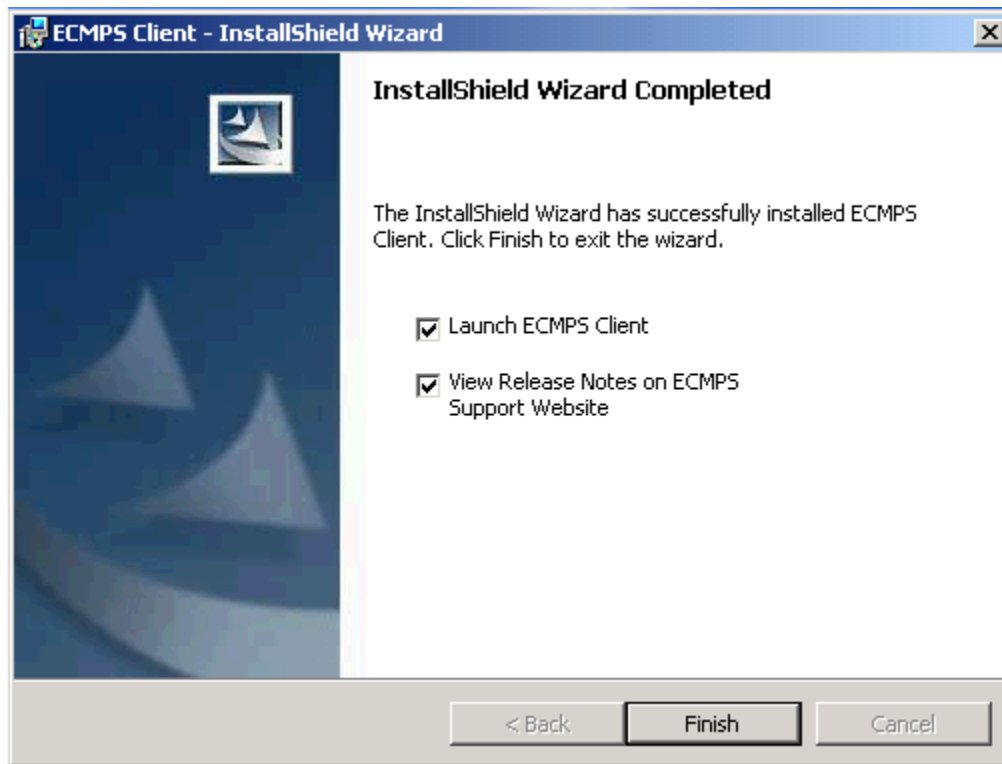


Restore ECMPS Databases Screen

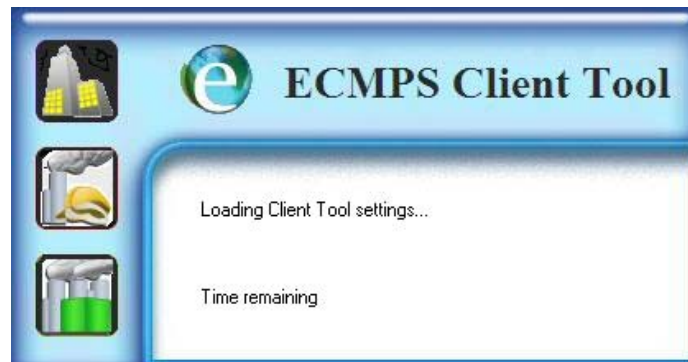


Installation Step 6: Click the Finish button.

The check boxes presented on the screen below will default to opening the ECMPS Support Web page containing the link to the Release Notes. EPA highly encourages users to visit this site to read the Release Notes, and therefore recommends checking both boxes.



The ECMPS Client Tool screen below will briefly appear.



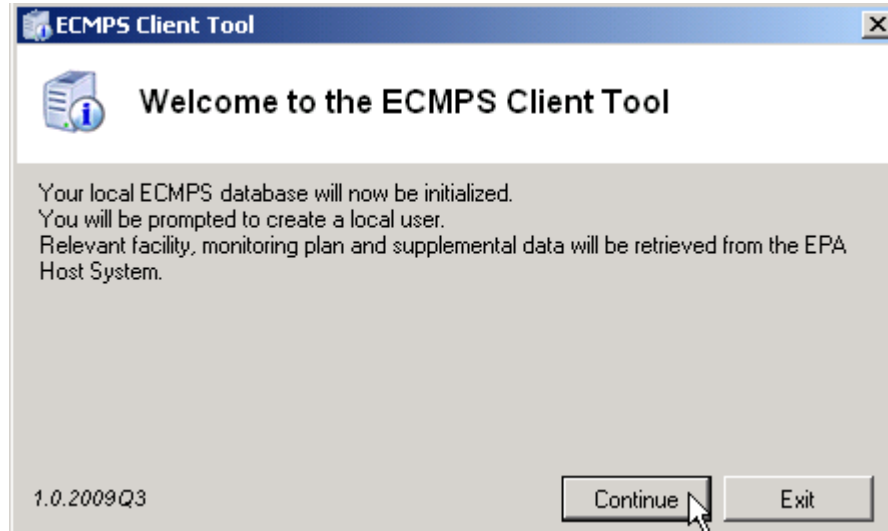
Installation Step 7: In your Web browser, click the link to the Release Notes.

Other resources you will find on the ECMPS Support website include:

- FAQs;
- Tutorials, including the "ECMPS Quick Start Guide;"
- ECMPS News;
- Reporting documentation;
- Known Issues;
- Requested Enhancements;
- Client Tool Help file (available both online and within the Client Tool);
- System Requirements; and
- Technical Support Contact Information.

To complete the Client Tool installation, close or minimize your Web browser window, which you may reopen at any time.

You will see the following ECMPS Client Tool Welcome Screen, indicating you have successfully installed the Client Tool.

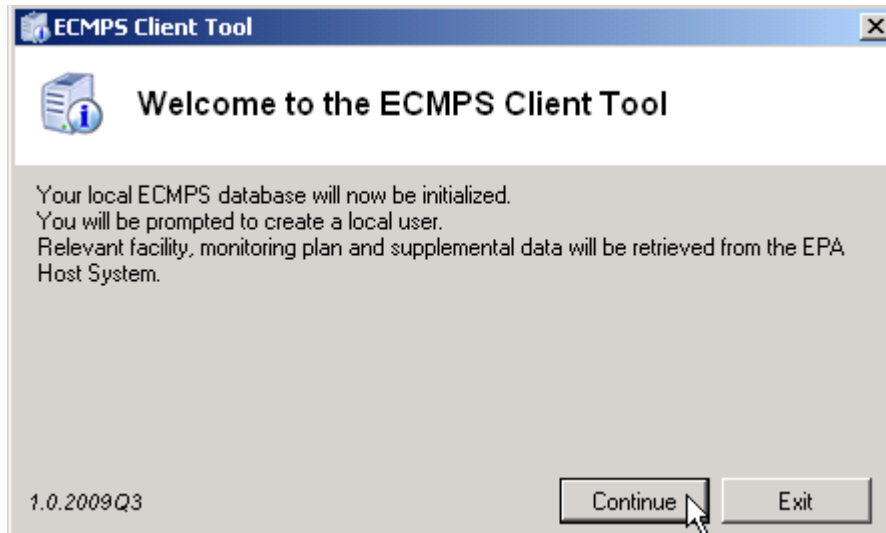


The following icon for the ECMPS Client Tool will be placed on your computer desktop:



To initialize the ECMPS Client Tool, follow these steps:

Login Step 1: On the ECMPS Client Tool Welcome Screen, click the Continue button.

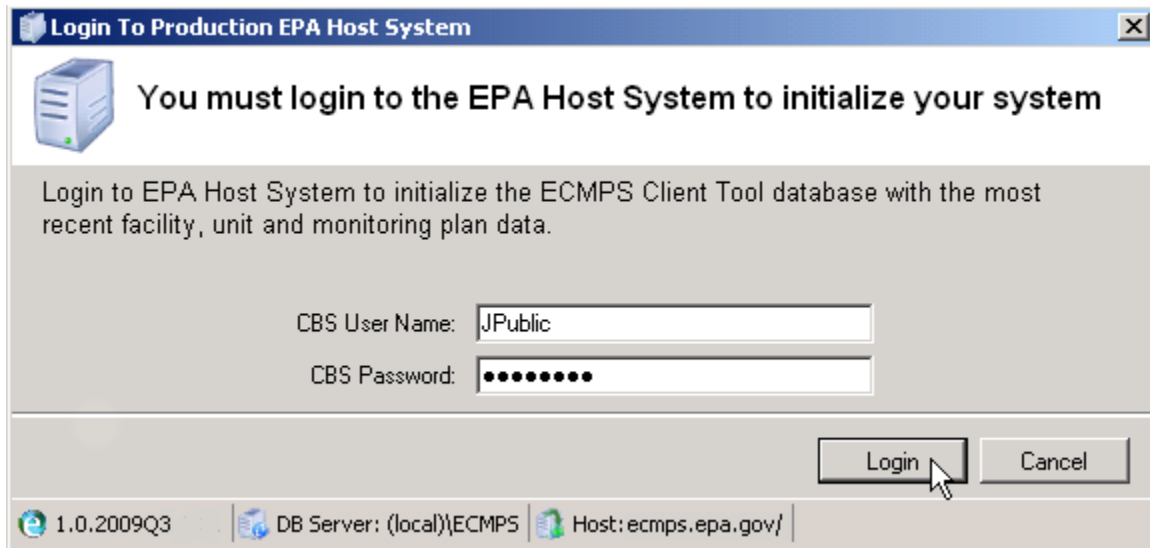


Login Step 2: Enter your name and CBS user name and click the OK button.

If you do not have a CBS user name and password, please contact Alex Salpeter (202) 343-9157, Kirk Nabors (202) 343-9171, Paula Branch (202) 343-9168, or Karen VanSickle (202) 343-9220 for assistance.

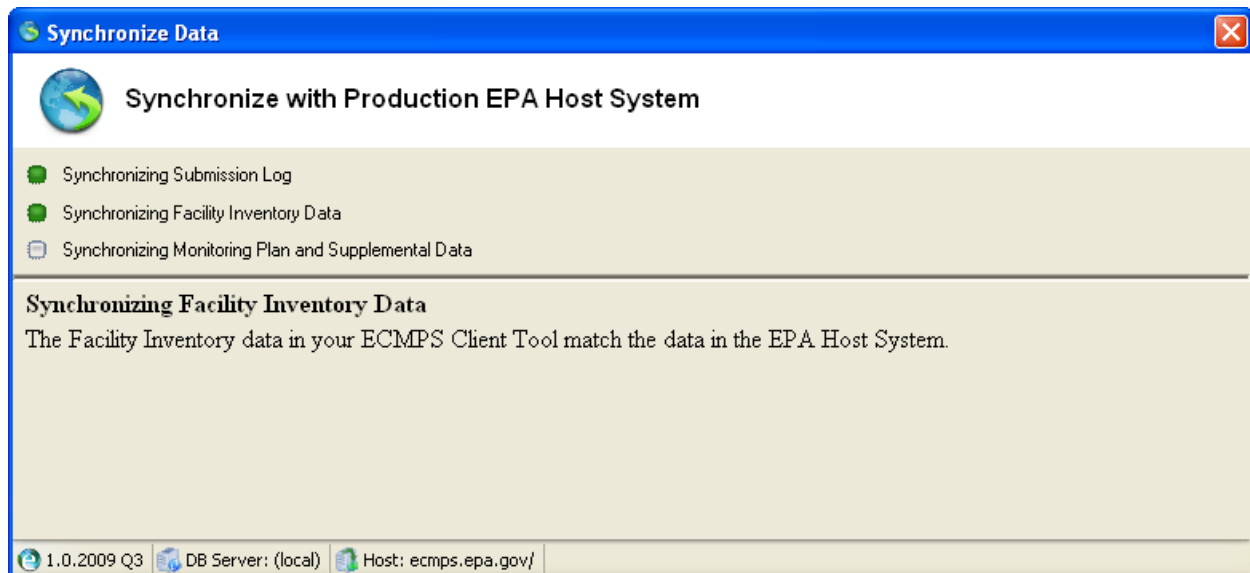


Login Step 3: Enter your CBS password and click the Login button.



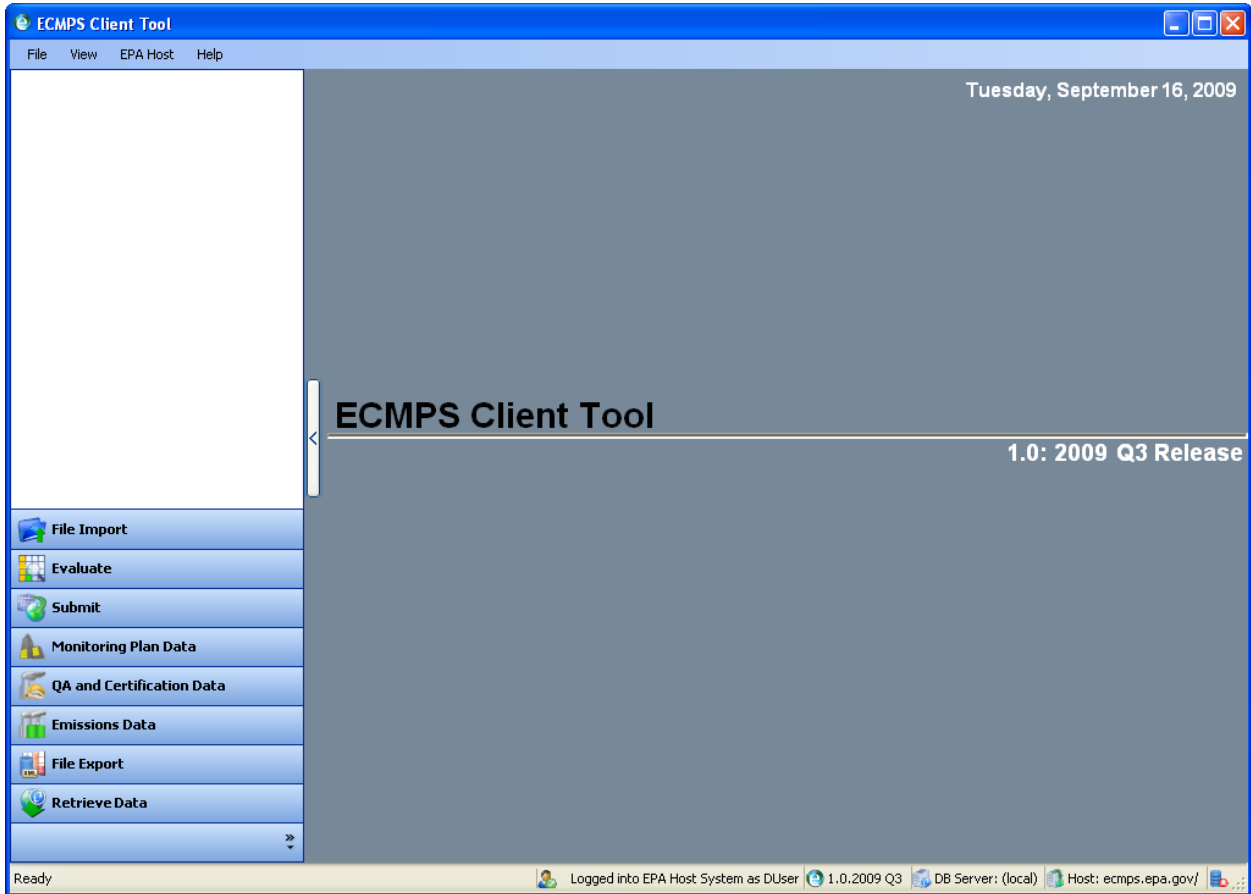
The screenshot shows a Windows-style dialog box titled "Login To Production EPA Host System". The main heading is "You must login to the EPA Host System to initialize your system". Below this, a message states: "Login to EPA Host System to initialize the ECMPS Client Tool database with the most recent facility, unit and monitoring plan data." There are two input fields: "CBS User Name:" with the text "JPublic" and "CBS Password:" with a masked password of ten dots. At the bottom right are "Login" and "Cancel" buttons. The status bar at the bottom shows "1.0.2009Q3", "DB Server: (local)\ECMPS", and "Host: ecmps.epa.gov/".

You will see the following screen. This screen displays status information on the login and synchronization processes, which may take several minutes to complete but will NOT require any action.



The screenshot shows a Windows-style dialog box titled "Synchronize Data". The main heading is "Synchronize with Production EPA Host System". Below this, there is a list of synchronization tasks: "Synchronizing Submission Log" (checked), "Synchronizing Facility Inventory Data" (checked), and "Synchronizing Monitoring Plan and Supplemental Data" (unchecked). A section titled "Synchronizing Facility Inventory Data" contains the message: "The Facility Inventory data in your ECMPS Client Tool match the data in the EPA Host System." The status bar at the bottom shows "1.0.2009 Q3", "DB Server: (local)", and "Host: ecmps.epa.gov/".

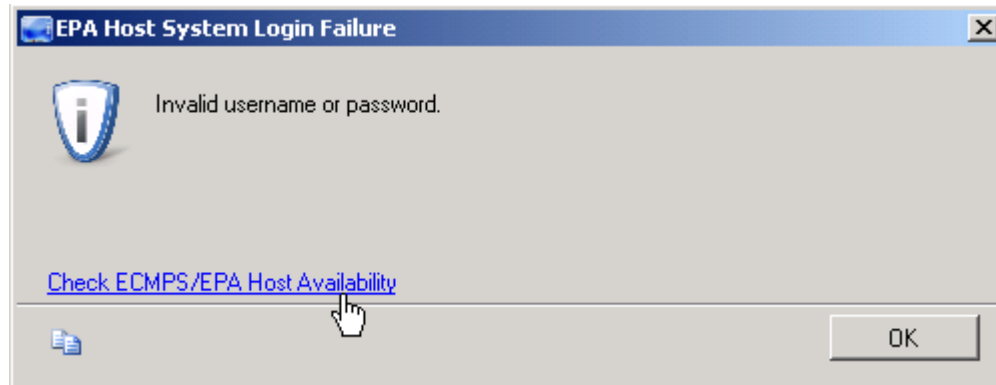
The ECMPS Client Tool home screen will display. You will now be logged into the Client Tool.



Login Troubleshooting:

Invalid User Name and Password

If you are unable to login to the EPA Host because of an invalid user name or password, check host availability by clicking on the link in the error message that will appear.



The Check ECMPS/EPA Host Availability link takes the user to the ECMPS EPA Host System Status page. This page lists any known outages.

User name and password questions should be directed to Alex Salpeter (202) 343-9157, Kirk Nabors (202) 343-9171, Paula Branch (202) 343-9168, or Karen VanSickle (202) 343-9220.

CROMERR Subscriber Agreement

If you have not submitted a CROMERR subscriber agreement form, click the link in the message that will appear.

